*Student*

**SAI MADHURI**

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**Career Objective**

To accomplish career progress within the growth potential industry, contributing towards the objectives of the organization through utilizing my exceptional skills and experience, developing strong interpersonal relationships, broadening organization learning.

**Education History**

# Bachelor of Technology August 2015– May 2019 Major: Computers Science Engineering

*Holy Mary Institute of Technology affiliated to JNTUH, INDIA*

Obtained Distinction

Worked on multiple projects in a team

# Masters of Information Technology (Professional) November 2019 – pursuing (Software Engineering)

*Deakin University Burwood Campus*

**Experience**

# Billing & Stock filling June 2019 – Sep 2019

Worked at Ratnadeep (Supermarket)

* Handling bill counters
* Greeting customers
* Cooperative and friendly with the customer
* Stock filling
* Maintaining the store clean and organised

**Café All rounder and Front of the House (6 months)**

Worked at Black Market Street Food located at Pascoe Vale, Melbourne

* Handling the bill counter
* Packing the food
* Have experience on POS
* Maintaining the store
* Serving the customers

**Pizza Making (2 months)**

Worked at Star Foods Ware house located at Cambellfield, Melbourne

* Making different kinds of pizzas
* Packing the pizzas

**Language Proficiency**

**Language Proficiency and Technical skills**

Fluent in written and spoken English and also have conversational skills in Telugu and Hindi.

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| **Operating Systems:** | **Self-Rating** |
| * Microsoft Windows XP / Vista / 7/8/10 * Mac OS | * Intermediate * Intermediate |

|  |  |
| --- | --- |
| **Software Systems:** | **Software Systems:** |
| * Microsoft Office: Word, Excel, PowerPoint, Outlook | * Intermediate |

**Personal Attributes**

* **Communication Skills**: Taking initiative in communication among team members by interacting with people from diverse cultural background, and building up excellent client and peer relationships.
* **Teamwork**: Experienced in teamwork through strong communication skills exemplified while working in a team environment, with the ability to work effectively and efficiently with fellow group members.
* **Attention to Details**: Displaying competency and paying full attention towards details, while ensuring accuracy and completeness of particulars, executing corrections on errors that occur and performing thorough reviews on necessary documents.
* **Analytical Skills**: Having exceptional analytical and numerical skills with strong problem-solving ability, experience in completing comprehensive data analysis, and the ability to conceptualize problems and develop well-reasoned and integrated solutions.
* **Time Management Skills:** Experience in working under tight deadlines to meet intraday targets, with the ability to manage multiple tasks within various projects with excellent time management skills.